



February 2024

Dear Friend of Children,

It is time to begin planning for the **34<sup>th</sup> Annual Children's Festival** to be held in Frederick's Baker Park on **Saturday, April 27, 2024**. The Children's Festival is a free event for children, ages two to eight years, and their parents. Attendance is typically around 3,000 individuals! As in past years, the Festival Committee is soliciting groups and individuals for entertainment at the event. We hope you will consider our request for your time and talents.

Entertainment is planned as an enhancement of the hands-on activities, which are the heart of the Festival. Families have an opportunity to take time out from the activities to enjoy music, dance and theater groups, and other demonstrations, located at the Bandshell. Community vehicles (i.e. Fire trucks, Police cars, Bookmobile, etc.) are invited to park along East Second Street, so that the children may explore and ask questions. **If there is inclement weather on the day of the Festival, all entertainment will be cancelled.**

Entertainers are asked to provide their services as a contribution to enhance the quality of the Festival. In return the name of your business/agency will be included in event publicity such as pre-event broadcasts and the event flyer. In addition, you are invited to become an event supporter. (Please see attached form.)

Please fill out the attached registration form, indicating your participation interests, and return to us by **April 5<sup>th</sup>**. Due to the increased number of participation requests, it is necessary to limit the number of entertainment groups performing. The Children's Festival Committee may begin processing submitted requests and choose the entertainment groups from all applicants. A confirmation letter will be sent to those selected in early April. **All correspondence will be by email if you provide an email address.** Thank you!

Sincerely,

A handwritten signature in blue ink that reads "Patty Morison". The signature is written in a cursive, flowing style.

Patty Morison  
Children's Festival Chair

**Children's Festival Committee**  
226 South Jefferson Street  
Frederick, MD 21701  
Phone: 301.662.4549  
Fax: 301.695.4826  
Email: [childrensfestival@fcmha.org](mailto:childrensfestival@fcmha.org)



# Entertainment Registration Form

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Organization Name: (as it will appear in the program) \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_  
All confirmation correspondence will be sent by email if you provide your address.

Type of Presentation/Demonstration: \_\_\_\_\_

**Preferred Time Frame of Performance:** Actual performance times will be assigned by the committee in early April.

A.M. \_\_\_\_\_  
P.M. \_\_\_\_\_

Set-up Time Needed: \_\_\_\_\_

Break-down Time Needed: \_\_\_\_\_

**Time Length of Your Performance/Demonstration:**

- 15 minutes** \_\_\_\_\_
- 30 minutes** \_\_\_\_\_
- 45 minutes** \_\_\_\_\_
- 60 minutes** \_\_\_\_\_

Special Requests: \_\_\_\_\_

*Special requests will be considered, but are not guaranteed.*

**Please return this to:**  
Child Care Choices/MHA  
226 South Jefferson Street • Frederick, MD 21701  
fax (301) 695-4826 or email [childrensfestival@fcmha.org](mailto:childrensfestival@fcmha.org)

*The Children's Festival is sponsored by Child Care Choices/MHA, the Frederick County Interagency Early Childhood Committee, and the City of Frederick*



# Children's Festival Contribution Form

Bu \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

We will **contribute** the following amount to support Frederick's premier children's event and keep it **FREE** for children and families in the area.

## Financial Donation:

### Contributor Levels

_____	<b>Children's Champion</b>	\$1000 +
_____	<b>Benefactor</b>	\$600-\$999
_____	<b>Patron</b>	\$200 - \$599
_____	<b>Supporter</b>	\$150 - \$199
_____	<b>Contributor</b>	\$100 - \$149
_____	<b>Friend</b>	\$50 - \$99

## In-kind Donation:

- \_\_\_\_\_ printing/purchase of school readiness materials selected by the committee for distribution to families
- \_\_\_\_\_ copying of Festival program
- \_\_\_\_\_ other (please specify) \_\_\_\_\_
- \_\_\_\_\_ volunteers to work the day of the Festival in positions assigned by the committee

**Please return this form to Child Care Choices**  
 Mental Health Association of Frederick County #52-0968521  
 226 South Jefferson Street, Frederick, MD 21701  
 fax (301) 695-4826 or email [childrensfestival@fcmha.org](mailto:childrensfestival@fcmha.org)

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